



# Student Eligibility Free & Reduced Meals



*The fast and easy way  
to apply for free or reduced-priced  
student meals.*

**Convenient**—use any computer with Internet access at any time; include all students in your household on one application; review your completed application as often as desired.

**Easy**—automated program guides you through each step in the process; you know where you are in the process at all times.

✓ **Secure**—safe input of your application information; no paper to misplace or expose to the view of others.

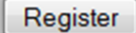
✓ **Free**—no charge at any time

**Get started at:**

[www.paschoolmeals.com/Register.aspx](http://www.paschoolmeals.com/Register.aspx)

## Register

To register, click the Register tab

- 1 Enter your **First Name**.
- 2 Enter your **Last Name**.
- 3 Select the **School District** that your student attends.
- 4 Enter a **Username**.
- 5 Enter a **Password**.
- 6 Re-enter your **Password**.
- 7 Select a **Security Question** and enter the answer in the space provided.
- 8 Enter the red characters shown in the image into the provided space.
- 9 Click  .

Provide Your Personal Information (Adult Applying)

★ Required information   ★ Strongly suggested for faster processing   ☆ Optional

**Note: Do not enter any child or student information here.**

★ First Name  **1**

★ Last Name  **2**

☆ Email

☆ Address

☆ City

☆ State

☆ Zip

★ School District  **3**

Create your user account

**Note: Do not enter any child or student information here.**


★ Enter a Username  **4**  
characters.

★ Enter a Password  **5**

★ Confirm Password

★ Select a Security Question  **7**

★ Answer to your Security Question


 [Try a different image](#)

Enter the characters you see in the image above:  
 **8**  
Letters are not case sensitive.

**9**

## Sign In


To sign in to the Free and Reduced Meals website, click the Sign-In tab

- 1 Enter your **Username**
- 2 Enter your **Password**.
- 3 Enter the red characters shown in the image into the provided space.
- 4 Click  .

Sign In

Username  **1**

Password  **2**

 [Try a different image](#)

Enter the characters you see in the image above:  
 **3**  
Letters are not case sensitive.

**4**

## Received Letter

If you have received a letter from the school, click Received Letter tab

- 1 Enter the **Student ID**
- 2 Enter the **PIN #** provided in the letter.
- 3 Select the **School District** that your student attends.
- 4 Enter the red characters shown in the image into the provided space— this is for security purposes.


- 5 Click  .

Sign In

Student ID  **1**

PIN #  **2**

School District  **3**

 [Try a different image](#)

Enter the characters you see in the image above:  
 **4**  
Letters are not case sensitive.

**5**

*If the child you are applying for is  
Head Start, Homeless, Migrant or Runaway,  
please call the Homeless Liaison Office to find  
out if you qualify for free meals.*

# Steps to complete your application for Free and Reduced Meals



Indicates required information

## Start > Login.


### 1 Household Letter

On the **Household Letter** page

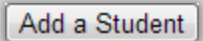
- Click  .

### 2 Students

**A** On the **Students** page

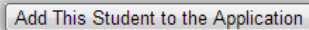
- ★ Enter the total number of students to be added to the application.
- ★ Enter the number of students to be added to the application that are *foster* children.
- Click  .

**B** For each student to be added to the application


- Click  .
- ★ Enter **First Name** and **Last Name** for first student.
- Enter other information as desired.
- ★ Click “**Yes**” or “**No**” to answer “Is this student a foster child?” (This question appears when you indicate that foster children are included on the application).

★ Click “**Yes**” or “**No**” to answer “Does this student household member receive income?” If you answered “Yes”

- ★ Enter all income received by the student/household member.
- ★ Select a frequency for each listed income (how often the income is received).

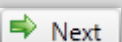
- Click  .

**C** Repeat step **B** for each student.

**D** When all students have been added, click  .


### 3 Temporary Assistance

On the **Temporary Assistance** page

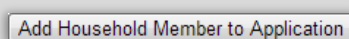
- ★ Click “**Yes**” or “**No**” to answer “Does any member of your household receive SNAP, TANF or FDPIR benefits?” If you answer “**Yes**,” do this
  - ★ Select the benefit type.
  - ★ Enter the **Eligibility Group Number**.
  - ★ Enter the **First Name** and **Last Name** of the household member who receives the benefit.
- Click  .

### 4 Household Members

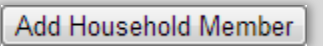
On the **Household Members** page

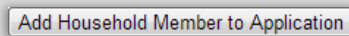
- \* If you receive SNAP, TANF, or FDPIR benefits, this information is not required; click  .

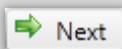
**A** To add yourself as a household member

- ★ Review your information and make changes, if needed.
- Click  .

**B** To add a household member


- Click  .
- ★ Enter the household member’s **First Name** and **Last Name**.
- ★ Click “**Yes**” or “**No**” to answer “Does this household member receive income?” If you answered “**Yes**”
  - ★ Enter all income received by the household member.
  - ★ Select a frequency for each listed income (how often the income is received).

- Click  .

**C** When all household members have been added, click  .

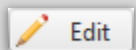

### 5 Applicant Information

On the **Applicant Information** page

- ★ You should see your name.
- Add contact information, if desired.
- Click  .


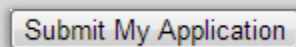
### 6 Review Application

On the **Review Application** page

- Review all listed information and change if needed with the corresponding  button.
- Click  .

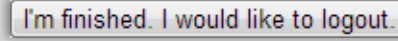
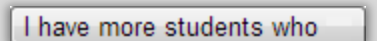
### 7 Certify & Submit

On the **Certify and Submit** page

- Click the Certify checkbox.
- Enter your password and click  .
- Click  .

### 8 Confirmation

On the **Confirmation** page, either

- Click  .
- Click  .