**AACMS PTO Agenda • 2.4.2025**

1. **Call to Order & Welcome & Report Out** Bill Cecchini
2. **Attendance & Review of Minutes** D. Irizarry
3. **Review of Upcoming Events—Are volunteers Needed?** Theo Loupos/Group
   1. 8th Grade Field Trip
   2. 2/7 Primary Theatre Showcase
   3. 2/28 Blizzard Bash
   4. April Musical
4. **Art Events Coordinator Report Out** Laura Muzerall-Lynch
5. **Cheddar Up POS & Communications Update** Susan Ott
   1. Can “Save the Dates” for events be published sooner?
   2. Is the school calendar on the Website updated with future events, fundraisers in addition to school clubs and standing events.
   3. Can we create a running list of activities & important dates to remember
6. **Action Items Review from November/January Mtgs** Theo Loupos/Group
   1. 8th Grade Field Trip, Dine & Donate options, Off Site Bingo Event
   2. Event space ideas: Church on 12th and Hamilton? Collaboration w/ ChARTS
   3. Add events to public FB, Parent Pick up to inform parents of upcoming events
   4. Inform parents of donation collected, Donation Inventory & Sponsorship Letter
   5. Status of School Store and Clothing Closet, collecting donations.
7. **PTO Positions Review & Report Out (if needed)** Group Discussion  
   See Appendix A
   1. Secretary: Denisette Irizarry
   2. Event/Fundraising: Chair: Catherine Santana
   3. Treasurer: Tracy Mateo
8. **Actions Items for next meeting** Group Discussion
9. **Next Meeting Date & Time/Dismissal Tuesday, March 4th**

**Future Proposed Fundraising Activities:**

**February/March—**~~Valentine’s Day Dance,~~ Cupid Candy grams, St. Paddy’s Day, Dine & Donate options.

**Spring—**Concession & Flower Sales at Performances, School-Wide Activities

**Possible** 1-2xs/month School Store?

**Appendix A**

**Voting Procedure**

Everyone will sign up under up to 3 positions they would like to be considered for. We will then go through the Org. Chart in the following order:

* President
* Secretary
* Treasurer
* Events Chair & Co-Chair
* Fundraising Chari & Co-Chair
* Events Committee
* Fundraising Committee

For each position (except committee members, for which there can be an unlimited amount of people):

1. If only one person expresses interest/volunteers, they will receive that position.
2. If two or more people are interested in the position, each person will state their reasons for wanting the position, and it will be put to a paper ballot vote.
3. Once all positions have been assigned/voted on, remaining members will volunteer to be a committee member in either events or fundraising, but can volunteer for both.
4. All positions will then be written into the record and take effect immediately.